



February 12th, 2018 Board Minutes

In attendance: Jill Hellstrom, Sunni Huddleston, Pam Hall, Cindy Eller, Russ Eller, Elizabeth Wray, Brian Huddleston, Mercedes Safford, Andy Barnett, Dr. Jared Morgan.

Call to order at 6:44pm

Review of past minutes:

Camera is on hold until we can find the power chord for it and the software. 4 speakers have been installed with two speakers installed in each room and a stereo installed in the main room. New laptops have been installed with an agreement to take the old computer and donate them to a place to be later determined.

Jill will speak about her time in the office during closed session.

Doggie Daycare is on hold until approval from Animal Control.

Mercedes presented her manager's report. Profit and Loss reports will be posted on the website.

Manager's report appeared different with animal adoption, rescue, and euthanized numbers no longer provided to us. Donations and expenditures are listed as incoming and outgoing.

Treasurer's report shows balance sheets with bank account balances up to February. Please ignore the amounts pertaining to inventory, which includes vaccinations, office furniture, computers, etc. This is still being itemized. Un-deposited fund account is a holding account until funds are ready to go to the bank. We will no longer hold deposits for long periods as previously done. Deposits will be done twice a week. Profit and Loss reports show all activity.

We need to follow up with the credit card machine and find out how long and how much is left for us to deal with it.

Time Clock. Employees are to use the thumb print first and their phones secondary. Russ Eller will help Brian Huddleston on maintaining the time clock.

Side Note – Hours will need to change from 8-4 Mon-Fri, 8-12 Sat. for employees to continue getting 40 hours and be in line with AC's hours of operation. Brian made a motion, Cindy seconded it. 7 yes, 0 no.

Josh Brown Fund - Elizabeth and Jill made a report to Mr. Brown regarding the Josh Brown fund. He was very pleased with the proposal and would like us to continue the fund and gaining funds to replenish the fund. He did specify that this be only for Beagles and Beagle type dogs, not hounds. He would like for



February 12th, 2018 Board Minutes

the fund to be present on the website. He is ok with the money not being spent recently and understands.

Donation from Margaret Smith - Elizabeth spoke with Ruth Babylon about the bequeathed money of \$90,000. There was another remaining donation of almost \$5,912.07 donated on top of the original \$90,000. She shared stories of the deceased Margaret Smith and was very happy to know that this money has been untouched and wasn't blown through. She was happy that we were looking to using this money to sustain the Humane Society and feels that Mrs. Smith, who was a penny pincher, would have done the same. We have been asked to help form a committee to help donate to the Radford Cemetery where Mrs. Smith's family plot is to help them maintain the plot. This was something Mrs. Smith intended to put in her will but left out. We have discussed returning the almost \$6,000 to assist with this and help honor our benefactor's memory.

Spay and Neuter Development – Dr. Morgan and Brian have been in talks with Dr. Bartl, assistant hospital director at the VT vet school, about running a spay and neuter program for the community. Currently there has already been an established spay and neuter clinic for 2nd and 3rd year students that Animal Control uses to send current shelter dogs. They also receive vaccinations. The same lab that is being used for this can be used for their clinical pathology students and plans are in place to open this up to the community this summer.

Vaccination Clinic: We need a date for a low-cost vaccination clinic. We will cover the cost for this. Proposal is for both shots, to offer both for \$10 and for just one, offer for \$6. Microchipping will still be offered. Proposal will tentatively be held in April and get with Dr. Morgan, possibly April 14th. It was decided that we will pay the difference to keep the vaccinations low cost.

Grants/Grant Station – We have obtained this for \$99 and will allow one user to utilize with a second person being optional with Grant Station's approval. We have also renewed our membership with the Virginia Federation of Humane Societies. We will be exploring new grants with this membership.

What/Where do we go from here – Humane Society will strengthen their focus on community outreach and education. We will continue to establish our spay and neuter clinic and ramp up production of a Trap and Release program with community support. We will continue to hold events and distribute funds to the proper programs for the welfare of animals and the community.

Closed Session called at 8:30pm

Meeting adjourned at 9:15pm.



February 12th, 2018 Board Minutes